

Washington State University Institutional Review Board (IRB)  
**Determination of Human Subject Research Checklist**

		YES	NO	Not Sure
<b>Section A.</b> Does Your Activity Involve Human Subjects?	Is the data being obtained about living individuals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the data collected through <u>intervention or interactions</u> with individuals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the data contain identifiable <u>private information</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If any question in section A is "YES", go to section B. If all questions in section A are "NO", no IRB review required. If section A is "Not Sure", go to Section B & C.				
<b>Section B.</b> Is it <u>Research</u> *?	Is the activity a <u>systematic</u> investigation, including research* development, testing and evaluation, designed to develop or contribute to <u>generalizable knowledge</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If any question in section A is "YES" and section B is "YES", submit <u>Human Subject Application</u> . If section B is "NO", go to Section D. If section B is "Not Sure", go to Section C.				
<b>Section C.</b> Is IRB Review Required?	Does the activity involve secondary data sets with identifiable <u>private information</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the activity use identified specimens or cell lines from other institutions or are they commercially available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the data collected for administrative purposes with the intention of publication?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the activity involve the use of <u>publicly available data</u> that contains sensitive, personal, or identifiable data?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the interview or survey focus on experiences, opinions, and sensitive information about people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the activity a biography that is generalizable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the activity an <u>oral history</u> that is generalizable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the activity involve case histories of multiple patients?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the activity a genetic study providing private information about live relatives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the activity a <u>class related project</u> that will lead to publication or poster presentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If any question in section C is "YES", submit <u>Human Subject Application</u> If all questions in section C are "NO", go to section D. If any question in section C is "NOT SURE", <u>contact IRB</u> .				
<b>Section D.</b> Is the Focus on a Specific Population?	Does the activity intentionally focus on or include one or more specific populations? If "YES", also check the box(s) below.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Children under 14 years outside an educational setting	<input type="checkbox"/> Neonates/Fetuses		
	<input type="checkbox"/> Prisoners	<input type="checkbox"/> Pregnant women	<input type="checkbox"/> Decisionally impaired	
	<input type="checkbox"/> HIV/AIDS patients	<input type="checkbox"/> Native American Tribes with whom WSU has agreement		
	<input type="checkbox"/> Crime victims	<input type="checkbox"/> Substance abusers	<input type="checkbox"/> Non-English speaking	<input type="checkbox"/> Terminally ill
	<input type="checkbox"/> Student or employee under the supervisory or evaluative authority of the researcher			
	<input type="checkbox"/> Institutionalized individuals	<input type="checkbox"/> Other _____		
If any question in section D is "YES", <u>contact ORA</u> . If all questions in section D are "NO", no IRB review required. If any question in section D is "NOT SURE", <u>contact ORA</u> .				

\*Research includes all theses, dissertations, publications, and/or presentations. For a complete explanation, check the definitions.

This checklist is a guide to assist researchers in determining if their activities should be reviewed by the WSU IRB. All researchers must comply with the policies and procedures in the IRB manual. Version: February 2008